



**MINISTRY OF EXTERNAL AFFAIRS**  
**CPV Division**

<b>To</b>	:	All Passport Offices
<b>Rpt</b>	:	Secretary (CPV & OIA); PS to EAM; US to MOS(VKS)
	:	Shri Ajay Tirkey, Additional Secretary, Ministry of Women and Child Development, New Delhi
	:	All Missions & Posts abroad
<b>No.</b>	:	VI/401/1/17/2015-Part
<b>Date</b>	:	November 30, 2017

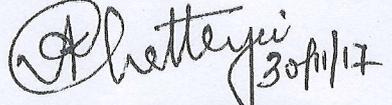
**Passport Officer from Joint Secretary (PSP) & CPO**

Please refer to the instructions issued by the Ministry from time to time regarding issue of passports for the inter-country adoption cases and those contained in Chapter 10 of the Passport Manual.

2. As far as documents required for the issue of passport to an adopted child is concerned, it may be noted that Central Adoption Resource Authority (CARA), under the Ministry of Women and Child Development, is required to validate the adoption process at two stages. At the first stage, CARA gives a "No Objection Certificate" (NOC) after the child has been matched with the parents. Only on the basis of this NOC, can the court be moved to approve the case of adoption. Once the court approves the adoption, CARA issues a "Conformity Certificate" on the basis of all available documents. The parents of the adopted child can apply for the passport only after the receipt of this "Conformity Certificate" of CARA confirming the adoption and giving the NOC for the issue of passport to the adopted child.

3. EAM has approved that passports to adopted children should be issued once the above documents and Certificates issued by CARA have been submitted at the time of applying for passport and subject to other usual checks by the Passport Issuing Authority as laid down in the Passports Act 1967, the Rules framed thereunder and the Passport Manual 2016.

*With regards,*

  
(Arun K. Chatterjee)

 सत्यमेव जयते	<b>Passport Seva</b>	
<b>Service Excellence</b>		

Patiala House Annexe  
Tilak Marg, New Delhi-110001  
Tel: 23387013/23384536  
Fax: 23071370  
Email: jscpo@mea.gov.in